

# Village Heuvelton & Town of Oswegatchie

51 State St. Heuvelton, New York 13654 Phone 315-344-2400

Date \_\_\_\_\_

The undersigned hereby makes application for a **BUILDING** for the purpose and on the site described herein, and agrees that such purposes shall be undertaken in accordance with all the applicable laws, ordinances and requirements of the **(circle one) Village Town** of, \_\_\_\_\_ the County of St. Lawrence and the State of New York.

Owners Name (Print) \_\_\_\_\_ Phone / Fax \_\_\_\_\_

Address (where actual work will take place) \_\_\_\_\_

General Contractor \_\_\_\_\_ Phone \_\_\_\_\_

**Description of purpose: (Circle One) - - Operating - - Fireworks - - Tent**  
**Addition---Alteration---Construction---Demolition---Installation---Renovation---Repair---Use**

Cost of project \$ \_\_\_\_\_ For the following purpose(s) \_\_\_\_\_

Owner's Signature \_\_\_\_\_ E-Mail Address \_\_\_\_\_

## Do Not Write Below Line

Application No. \_\_\_\_\_ Permit No. \_\_\_\_\_

Permit Fee \_\_\_\_\_  
Legal Fee \_\_\_\_\_  
Non Compliance Fee \_\_\_\_\_ **Total Fees** \_\_\_\_\_

**Lot ID:** \_\_\_\_\_  
**Tax Map No.** \_\_\_\_\_ **Lot Size** \_\_\_\_\_

<b>FLOOD PLAIN</b>	<b>YES</b>	<b>NO</b>	<b>SPECIAL PERMIT</b>	<b>YES</b>	<b>NO</b>
<b>WET LAND</b>	<b>YES</b>	<b>NO</b>	<b>AREA VARIANCE</b>	<b>YES</b>	<b>NO</b>
<b>SUBDIVISION</b>	<b>YES</b>	<b>NO</b>	<b>USE VARIANCE</b>	<b>YES</b>	<b>NO</b>
<b>SEQR</b>	<b>YES</b>	<b>NO</b>	<b>P.U.D.</b>	<b>YES</b>	<b>NO</b>
<b>SITE PLAN REVIEW</b>	<b>YES</b>	<b>NO</b>	<b>PERMITTED USE</b>	<b>YES</b>	<b>NO</b>
<b>COUNTY REFERRAL</b>	<b>YES</b>	<b>NO</b>			

District Classification \_\_\_\_\_ Use \_\_\_\_\_  
Occupancy \_\_\_\_\_ Type of Construction \_\_\_\_\_  
Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_  
Number of stories \_\_\_\_\_ Corner Lot ( ) Interior Lot ( )

Proof of Workers' Compensation ( ) Proof of disability Insurance ( ) Homeowners BP-1 ( )  
Exempt Form CE- 200 ( )

Issued on \_\_\_\_\_ By \_\_\_\_\_  
Date Name and Title

Denied on \_\_\_\_\_ because of nonconformance with

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**Referrals :**

Referred to Planning Board \_\_\_\_\_ Returned \_\_\_\_\_  
Referred to Zoning Board \_\_\_\_\_ Returned \_\_\_\_\_  
Referred to County Planning \_\_\_\_\_ Returned \_\_\_\_\_

**Actions:**

Planning Board \_\_\_\_\_  
Zoning Board \_\_\_\_\_  
County Planning \_\_\_\_\_

**Residential Code of New York State**

**Climatic and Geographic Design Criteria**

Ground Snow load (Psf)	Wind Speed (Mph)	Seismic Design Category	Subject to Damage From:				Winter Design Temp	Ice Shield Underlay Required
			Weathering	Frost Depth	Termite	Decay		
60	90	C	Severe	4'0"	None	None	-15	Yes 24"

- Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code.
- The frost line depth may require deeper footings than indicated. The tabular value is the minimum depth of footing below finish grade.
- Termite and Decay will be determined from any history of local damage.
- Flood hazards will be taken from the FIRM (Flood Insurance Rate Maps) dated August 17<sup>th</sup> 1998.

**\*\* KEEP THIS INFORMATION SHEET, DO NOT TURN IN \*\***

**BUILDING PERMIT REQUIRED**

Except as hereinafter provided, no person, firm, corporation, association or partnership shall commence the construction, enlargement, alteration, improvement removal, relocation or demolition of any building or structure or any portion thereof, or install a fuel gas or solid flue burning heating appliance, chimney or flue in any dwelling unit without first obtaining a permit for the Building Code Official. **If unsure of permit requirements contact the Code Office at: 315-344-2400 or email: [codes@townofoswegatchie.com](mailto:codes@townofoswegatchie.com)**

**CERTIFICATES OF OCCUPANCY /CERTIFICATES OF COMPLIANCE**

**UPON COMPLETION OF ALL PROJECTS FOR WHICH A BUILDING PERMIT HAS BEEN ISSUED, THE PROPERTY OWNER SHALL OBTAIN A CERTIFICATE OF OCCUPANCY OR COMPLIANCE. NO BUILDING ERECTED SUBJECT TO THE UNIFORM CODE SHALL BE USED OR OCCUPIED EXCEPT TO THE EXTENT PROVIDED IN THIS SECTION, UNTIL A CERTIFICATE HAS BEEN ISSUED.**

**APPLICATION FOR PERMIT:**

Applications can be picked up at the Town of Oswegatchie Code Enforcement Office, 51 State St Heuvelton

1. The application for a building permit, and its accompanying documents, shall contain sufficient information that the intended work accords with the requirements of the State Building Codes.
2. The form of the permit and application thereof shall be prescribed by the Code Enforcement Official. The application shall be signed by the owner( or his authorized agent) of the building and shall contain at least the following:
  - A.) Full name and address of the owner and if by corporation, the name and address of the responsible officials.
  - B.) Identification and / or description of the land on which the work is to be done.
  - C.) Description of the proposed work.
  - D.) A site plan of the proposed project- measurements from the exterior side to the nearest property line, front, side and rear. Does not have to be drawn to scale, but dimensions must be correct.
  - E.) Proof of Contractor's insurance: Workers Comp or CE-200 Exemption form.
3. Applicant shall notify the Code Enforcement Officer of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued when the application has been determined to be complete and code compliant with the Uniform Code.
4. Permits must be picked up and paid for **—BEFORE THE WORK BEGINS!!!!**

## INSPECTIONS:

The applicant is required to notify the Code Enforcement Officer in advance of the required construction inspections.

Typical inspections are:

Footers, Walls and Slabs before concrete is placed.

Framing, Electrical, Plumbing and Insulation (Energy Code) before wall coverings are applied.

Any fire resistant rated construction

Mechanical systems, including rough in.

Septic system before covering.

Any solid fuel or gas fired heating appliance, chimney, flues or vents.

Final inspection for Certificate of Occupancy or Compliance.

## GENERAL REQUIREMENTS:

The building permit issued shall be prominently displayed on the premises to which it pertains. Permits are good for 1 year, from the date of issuance, and can be renewed. The fee for renewal is 25% of the original cost of the permit. If work has commenced prior to issuance of a permit, an additional fee will be charged to the permit.

PRE-ENGINEERED TRUSS SYSTEM  
YES - NO

ROOF SHEATHING  
TOP CHORD  
ROOF PITCH  
RAFTER - OC  
INSULATION  
BOTTOM CHORD  
VAPOR BARRIER - YES NO

SOFFIT VENT - YES NO

CONTINUOUS INSULATION

TOP PLATE  
SIDING  
WALL SHEATHING  
WALL INSULATION R-  
WALL STUDS BY

INSIDE WALL COVERING

SIDE  
SILL PLATE  
Vapor Retarder  
SUBFLOOR  
FLOOR JOIST BY OC

FOUNDATION - POURED BLOCK THICKNESS

FOUNDATION INSULATION R-

CONCRETE FLOOR THICKNESS

WIDE MESH SIZE

VAPOR BARRIER - YES NO

TAMPED FILL

Prebar Size

Footer Size

DRAINAGE



